

# Definitions

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**Business Days/hours:** to mean Monday through Friday 8:30am-4:30pm

**The College:** is to reference Nichols College

**College Official:** any employee or designee who performs assigned administrative responsibilities on behalf of Nichols College

**The Community:** is to mean Nichols College, students, faculty, and staff

**Conduct Officer:** A College Official who is authorized to determine the appropriate resolution and outcome of an alleged violation of the Student Code of Conduct. Conduct Officers are given the authority to investigate incidents, establish charges of violations, decide on a finding, and impose sanctions.

**Designee:** an individual that is given full authority, rights, and responsibilities by Nichols College

**Finding:** The outcome/decision of a Conduct Hearing resulting in a student either being responsible or not responsible for a violation of the Student Code of Conduct

**The Institution:** to mean Nichols College

**Jurisdiction:** The right, authority, or extent to administer the Student Code of Conduct and Student Conduct Process in response to student behavior

**Policy:** the written regulations, standards, and student conduct expectations

**Preponderance of evidence:** the standard of proof that is utilized to determine responsibility for violations of the Student Code of Conduct. The superiority in weight of information that is more convincing. In other words, what is more likely than not to be correct. A preponderance of evidence does not require the information to be a reasonable doubt as is the case in court proceedings.

**Reporting Party:** an individual or group, including Nichols College who report an incident or act that allegedly violates a policy, procedure, or code of conduct

**Respondent:** a student or student organization allegedly in violation of a policy, procedure, or code of conduct

**Sanctions:** penalties imposed by a Conduct Officer in response to violation(s) of the Student Code of Conduct meant to direct and address appropriate behavior and Community Standards

**Student:** any person(s) notified of acceptance, admitted, or enrolled in any course or program offered by the College

**Student Organization:** an association or group of persons that have complied with formal requirements and are recognized by Nichols College