



Nichols College

Learn. Lead. Succeed.

Nichols College Guest Policy

Effective Date: August 28, 2015

Date Last Revised: July 1, 2023

Nichols College affords its students the opportunity to have guests on campus and the privilege to allow guests in a room/suite/apartment as long as the roommate's right to access, privacy and freedom to study and sleep free from disturbance are respected. A guest is defined as an individual who is not currently enrolled as a Nichols College Student. *Please note that alumni from Nichols College are considered Guests and must be registered via the Guest Pass Form (see below for location).

Student Host - A **current** Nichols College student that resides in one of our residence halls.

At all times, ALL guests must be in the presence of their Student Host. Each Student Host is responsible for the conduct of their guest and will be subject to violations from the Student Code of Conduct. Guests are expected to comply with all Nichols College policies. Failure of the Student Host to escort their guest will result in a violation of the Student Code of Conduct for the Student Host, and may result in the removal of the Guest from Nichols College Campus and/or removal from the Residence Hall for a Guest.

Guests are not permitted to stay more than 2 consecutive nights at Nichols College within a 7-day period, and no more than 5 nights per calendar month, unless given special permission from The Office of Residence Life (This includes Commuting Students). Guests who are under the age of 18 are not permitted to stay overnight in any Residence Hall. *After the hours of 7pm, the Guest must leave the Nichols College Campus, no matter what the relationship to the Nichols College Student Host. (Example: child, sibling, cousin, significant other, etc.) A Student Host may only have up to 2 Guests at one time, unless given special permission from the Office of Residence Life.

The Student Host of any guest must complete the online Guest Pass Form, found here https://publicdocs.maxient.com/reportingform.php?NicholsCollege&layout_id=8 (or by visiting the Nichols College Student Life hub page)

<https://hub.nichols.edu/departments/residence-life>. Once the Guest Pass is completed, the Student Host must print out the Guest Pass, and the Guest must have the Guest Pass on their person during their entire visit to Nichols College. If the Guest will be bringing their vehicle to

campus they must bring the printed Guest Pass to Public Safety to receive the appropriate parking pass. Failure to obtain a Guest Pass will result in removal from campus for the Guest and a violation of the Student Code of Conduct for the Student Host.

The Office of Residence Life reserves the right to limit Guests throughout the academic year. For example, special events, 24 hour quiet hours, Homecoming, etc... Students will be made aware of these changes in advance via their Nichols College email. .

Individuals found to be in violation of the Guest Policy will be referred to the Office of Community Standards for: **10.a. Violating any terms of the Nichols College Guest Policy**

Possible Sanctions

*Non-Resident students (Commuters) who are believed to be staying past the allotted days/nights are subject to being No Trespassed from the Residence Halls.

Students found responsible for violating the Nichols College Guest Policy are subject to the following sanctions:

Student Status Sanctions: Written Warning to Suspension from Nichols College

Housing Sanctions: Deferred Removal from Housing to Permanent Loss of Housing

Restriction Sanctions: Guest Restriction

Weekend Suspension

No Trespass from Residence Halls