

## Staff Assembly Meeting Minutes

September 18, 2025, 3:15 – 4:15 PM

### **Welcome & Agenda Overview** – Janet Newman & Kristen Malinowski-Paine (KMP)

Meeting started at 3:18pm. 24 in-person attendees / 19 on Teams

### **PC Report** – Alex Cross, Dean of Students

Alex provided some updates from the most recent PC meeting:

- REAL Symposium – Len Harmon is the 25/26 chair
- New Student Life logo is coming
- Athletics/Advancement Bison Blitz gifts are up this year
- Facilities new team member Andy
- Admissions #s are up for next year
- College Fairs – sign up!

Alex introduced Engage software to the assembly and gave a brief demonstration and also provided information about Corq.

Bison Pantry is re-opening. Students can sign up on Engage for their BP Card.

Alex reminded everyone about the CARE Team and how to report a concern.  
[www.nichols.edu/CARE](http://www.nichols.edu/CARE)

### **Agenda Items**

Staff Council Subcommittee Updates:

- Staff Engagement – Beth Gionfriddo
  - Lunch & Learn Series – Sept 23-Alex Cross: Engage Best Practices  
Oct 10 – Lucas Couture (HR): Understanding Your Benefits Package
  - Staff & Faculty Home Games
  - Bison Book Club – Oct 27
  - Upcoming Herd Hangouts (community coffee hour drop-ins for staff and faculty):
    - Tuesday, September 23, from 9-11am in Conrad Hall
    - Tuesday, October 21, from 9-11am in Conant Hall
  - Event Calendar with details will be sent out with the assembly minutes

Community Updates/Announcements:

- Hiring Internationals/SSN—KMP
  - Students may need to miss class or athletic events for appointments with SS office. Booking out later than usual and scheduling appointments is challenging, so the students have to take what they can get.

Tutor Appreciation Week – September 23-26

The community is invited to record video messages to thank a tutor.

Please donate a goody bag to raffle off if you have any swag.

- Vendors—KMP  
European Christmas Market – Daniels Aud. More details to come
- Homecoming—Chrissy Manzi
  - Sept 26 & 27
  - Bison Open alumni golf tournament on Friday
  - Equestrian Club showing horses Saturday morning
  - Dig This – Men's VB team event
  - Beer tent this year – beer, seltzers, sandwiches.
  - Contact Chrissy Manzi to volunteer – currently 12 staff signed up. Athletic teams are helping with parking and clean up
  - Limited parking – please use the grass lots
  - Visit [Alumni.nichols.edu](http://Alumni.nichols.edu) for the full schedule
- Alumni Paranormal Group – Ghost Tour October 18, 6-9:00PM meeting outside Academy Hall
- Exploration Day = Tuesday, October 7 – KC Poplawski  
Provided a brief overview of the day and the schedule.
- Reminder to sign up for one of the Strategic Planning Listening Sessions  
(Monday 9/22 or Tuesday, 9/23 @ 3:30pm in Daniels Auditorium) – Kerry Cole
  - Phase I – Pillars and Goals
- Hallie Linacre Memorial Game (10/4/25 at 12pm v Curry College) - Janet
- New Employee – Tyler Blake = Counseling Services
- Bison Blitz / September 2025 – Mike Mason
  - The Bison Blitz is a month-long fundraiser for Nichols Athletics. Please consider a donation of any size for the program(s) of your choice!
    - <https://slate.nichols.edu/portal/Bisonblitz>

### **Open Forum**

*Please continue to use the anonymous reporting form on [Hub.Nichols.edu](http://Hub.Nichols.edu) (Staff Council tab under Departments) to share ideas, concerns, and feedback.  
Staff can also email Staff Council at [staffcouncil@nichols.edu](mailto:staffcouncil@nichols.edu).*

Winner of the \$10 gift certificate: Lindsay Bartlett!!

Meeting adjourned at 4:08pm